



Application Form

1. APPLICANT DETAILS

Name of Applicant/Organisation: _____

Address: _____

Contact Person/s: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Are you a member of South West Credit? Membership Number Yes / No

To be completed by Organisations Only

Does your organisation have an Australian Business Number (ABN)? YES ? NO

If YES, please provide your ABN: _____

Are you a GST Registered Organisation? YES / NO

Does your organisation have DGR status? YES / NO If YES, provide certification.

Is the organisation's income exempt? YES / NO

2. DETAILS OF THE REQUEST

Amount Requested: \$ _____ Date Required: _____

If approved, do you wish your grant to be paid by

Electronic Funds Transfer (EFT) or Cheque

If (EFT). Please provide details of your organisation's main operating account.

Account Name: _____

BSB Number: ____ - ____

Account Number: _____

Bank Name: _____

Background to request:

Describe the reasons or activity for which assistance is sought.

Provide details of others who will be involved in this program:

List names, roles and experience of people who will be involved.

Provide details of timelines:

Commencement date: _____

Expected completion date: _____

Indicative Expenditure Budget:

List expected expenditure for the project including details of persons to whom salaries, wages or fees will be payable to.

Expenditure Item	\$
Total Cost of the Project	

Proposed Sources of Funding:

	\$
Amount contributed by your organisation	
Contributions in kind eg. Value of volunteer labour	
Amount from other sources (please specify)	
Amount requested from Community @ Heart Fund	

List other sources where support has been requested and their response.

Government _____

Council _____

Trusts _____

Other _____

Is this likely to be an ongoing project? If so what will be the source of future funding?

How will progress be reported and to whom?

Do you have any further information which will assist us in processing this application?

4. PUBLICITY

From time to time, South West Credit believes that it is important to publicise how our Community @ Heart funding grants are used. While this is not a factor in deciding whether your application will be approved, it would be helpful to know what publicity activities you would be prepared to undertake to publicise such a grant for your organisation.

- Liaise with local newspaper and radio
- Acknowledge support through organisation's Annual report, Newsletter or other publications
- Acknowledge support at opening / launch